



SCRUTINY BOARD (CHILDREN'S SERVICES)

Meeting to be held in Civic Hall, Leeds on
Thursday, 12th November, 2009 at 9.45 am

(A pre-meeting will take place for ALL Members of the Board at 9.15 a.m.)

MEMBERSHIP

Councillors

- B Cleasby - Horsforth;
- D Coupar - Middleton Park;
- G Driver - Middleton Park;
- R D Feldman - Alwoodley;
- B Gettings - Morley North;
- W Hyde (Chair) - Temple Newsam;
- G Kirkland - Otley and Yeadon;
- B Lancaster - Moortown;
- K Renshaw - Ardsley and Robin Hood;
- B Selby - Killingbeck and Seacroft;
- E Taylor - Chapel Allerton;

Co-opted Members (Voting)

- Mr E A Britten - Church Representative (Catholic)
- Prof P H J H Gosden - Church Representative (Church of England)
- Mr B Wanyonyi - Parent Governor Representative (Secondary)
- Vacancy - Parent Governor Representative (Special)
- Mrs S Knights - Parent Governor Representative (Primary)

Co-opted Members (Non-Voting)

- Ms C Johnson - Teacher Representative
- Ms C Foote - Teacher Representative
- Mrs S Hutchinson - Early Years Development and Childcare Partnership
- Ms J Morris-Boam - Leeds VOICE Children and Young People Services Forum Representative
- Ms T Kayani - Leeds Youth Work Partnership Representative

Agenda compiled by:
Guy Close
Governance Services
Civic Hall
LEEDS LS1 1UR
Tel: 24 74356

Principal Scrutiny Advisor:
Kate Arscott
Tel: 24 74189

CONFIDENTIAL AND EXEMPT ITEMS

The reason for confidentiality or exemption is stated on the agenda and on each of the reports in terms of Access to Information Procedure Rules 9.2 or 10.4(1) to (7). The number or numbers stated in the agenda and reports correspond to the reasons for exemption / confidentiality below:

9.0 Confidential information – requirement to exclude public access

9.1 The public must be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that confidential information would be disclosed. Likewise, public access to reports, background papers, and minutes will also be excluded.

9.2 Confidential information means

- (a) information given to the Council by a Government Department on terms which forbid its public disclosure or
- (b) information the disclosure of which to the public is prohibited by or under another Act or by Court Order. Generally personal information which identifies an individual, must not be disclosed under the data protection and human rights rules.

10.0 Exempt information – discretion to exclude public access

10.1 The public may be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that exempt information would be disclosed provided:

- (a) the meeting resolves so to exclude the public, and that resolution identifies the proceedings or part of the proceedings to which it applies, and
- (b) that resolution states by reference to the descriptions in Schedule 12A to the Local Government Act 1972 (paragraph 10.4 below) the description of the exempt information giving rise to the exclusion of the public.
- (c) that resolution states, by reference to reasons given in a relevant report or otherwise, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

10.2 In these circumstances, public access to reports, background papers and minutes will also be excluded.

10.3 Where the meeting will determine any person's civil rights or obligations, or adversely affect their possessions, Article 6 of the Human Rights Act 1998 establishes a presumption that the meeting will be held in public unless a private hearing is necessary for one of the reasons specified in Article 6.

10.4 Exempt information means information falling within the following categories (subject to any condition):

- 1 Information relating to any individual
- 2 Information which is likely to reveal the identity of an individual.
- 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information).
- 4 Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or officer-holders under the authority.
- 5 Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
- 6 Information which reveals that the authority proposes –
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an order or direction under any enactment
- 7 Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting.)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p> <p>Agenda Item 10 – ‘Connexions Intensive Support Wedge Based Contract’ – The Joint Preventative Commissioning Panel (JPCP) report and addendum, the contract award report and appendices 1 to 8 under Access to Information Procedure Rule 10.4 (3).</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstance shall be specified in the minutes.)</p>	
4			<p>DECLARATION OF INTERESTS</p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members' Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>MINUTES - 12TH OCTOBER 2009 AND 15TH OCTOBER 2009</p> <p>To confirm as a correct record the minutes of the meetings held on 12th October 2009 and 15th October 2009.</p>	1 - 12
7			<p>SCRUTINY INQUIRY - THE IMPLICATIONS OF POPULATION GROWTH FOR CHILDREN'S SERVICES IN LEEDS</p> <p>To consider a report from the Head of Scrutiny and Member Development presenting evidence in line with the second session of the Board's Inquiry into the Implications of Population Growth for Children's Services in Leeds.</p>	13 - 24
8			<p>YOUNG PEOPLE'S SCRUTINY FORUM - PROTECTING OUR ENVIRONMENT - RESPONSES TO RECOMMENDATIONS</p> <p>To receive and consider a report from the Head of Scrutiny and Member Development presenting Leeds Youth Council's response to recommendations arising from the Young People's Scrutiny Forum report on 'Protecting our Environment'.</p>	25 - 36

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9			<p>WORK PROGRAMME</p> <p>To receive and consider a report from the Head of Scrutiny and Member Development outlining the Scrutiny Board's work programme for the remainder of the current municipal year.</p>	37 - 60
10		10.4(3)	<p>CONNEXIONS INTENSIVE SUPPORT WEDGE BASED CONTRACT</p> <p>To receive and consider a report from the Head of Scrutiny and Member Development presenting the revised delegated decision, confirming the original decision to award the contract to igen published on 23 October 2009.</p>	61 - 150
11			<p>DATE AND TIME OF NEXT MEETING</p> <p>To note that the next meeting of the Scrutiny Board will be held on Thursday, 10th December 2009 at 9.45 am with a pre meeting for Board Members at 9.15 am.</p>	

This page is intentionally left blank

Agenda Item 6

SCRUTINY BOARD (CHILDREN'S SERVICES)

MONDAY, 12TH OCTOBER, 2009

PRESENT: Councillor W Hyde in the Chair

Councillors J Chapman, B Cleasby, J Dowson, G Driver,
R D Feldman, G Kirkland, J Lewis, B Selby and E Taylor

CO-OPTED MEMBERS (VOTING):

Prof P H J H Gosden - Church Representative
(Church of England)
Mrs S Knights - Parent Governor
Representative (Primary)

CO-OPTED MEMBERS (NON-VOTING):

Ms C Foote - Teacher Representative
Mrs S Hutchinson - Early Years Development &
Childcare Partnership
Representative
Ms J Morris-Boam - Leeds Voice Children and
Young People Services Forum
Representative

38 Chair's Opening Remarks

The Chair welcomed all in attendance to the Call-In meeting.

39 Exempt Information - Possible Exclusion of the Press and Public

RESOLVED – That the public be excluded from the meeting during consideration of the following parts of the agenda designated exempt on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present there would be disclosure to them of exempt information so designated as follows:

The Joint Preventative Commissioning Panel (JPCP) report and appendices referred to in Minute No. 43 under the terms of Access to Information Procedure Rule 10.4 (3) (information relating to the financial or business affairs of any particular person, including the authority holding that information), and on the grounds that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

40 Declaration of Interests

Councillor Selby declared a personal interest in relation to agenda item 7, Call-In – Review of Delegated Decision D35924 – To Award a Contract for the Delivery of Connexions Intensive Support Services – Wedge Based Services,

due to Archway (which was one of the current providers) undertaking work in his Ward (Minute No. 43 refers).

Councillor Driver declared a personal interest in relation to agenda item 7, Call-In – Review of Delegated Decision D35924 – To Award a Contract for the Delivery of Connexions Intensive Support Services – Wedge Based Services, due to St Luke’s Cares (which was one of the current providers) undertaking work in his Ward (Minute No. 43 refers).

Councillor Dowson declared a personal interest in relation to agenda item 7, Call-In – Review of Delegated Decision D35924 – To Award a Contract for the Delivery of Connexions Intensive Support Services – Wedge Based Services, in her capacity as a Member of Leeds Groundwork, which had been involved in bidding for connexions services (Minute No. 43 refers).

41 Apologies for Absence and Notification of Substitutes

Apologies for absence were submitted by Councillor Gettings and Co-opted Members; Mr Britten and Ms Johnson. The Board was informed that Councillor Chapman was to substitute for Councillor Lancaster, Councillor Dowson for Councillor Coupar and Councillor J Lewis for Councillor Renshaw.

42 Call In of Decision - Briefing Paper

The Head of Scrutiny and Member Development submitted a report regarding the procedural aspects of the call-in process.

Members were advised that the options available to the Scrutiny Board in respect of this particular called-in decision were:

Option 1 – **Release the decision for implementation.** Having reviewed the decision, the Scrutiny Board (Children’s Services) could decide to release it for implementation. If this option was chosen, the decision would be released for immediate implementation and the decision could not be called-in again.

Option 2 – **Recommend that the decision be reconsidered.** Having reviewed the decision, the Scrutiny Board (Children’s Services) could recommend to the Chief Officer for Early Years and Integrated Youth Support Services, that the decision be reconsidered. If the Scrutiny Board (Children’s Services) chose this option, a report would be submitted to the Chief Officer for Early Years and Integrated Youth Support Services within three working days of this meeting. The officer would reconsider the decision and would publish the outcome of their deliberations on the delegated decision system. The decision could not be called-in again whether or not it was varied.

RESOLVED – That the report outlining the call-in procedures be noted.

43 Call In - Review of Delegated Decision D35924 - To award a contract for the delivery of Connexions Intensive Support Services - Wedge Based Services

The Head of Scrutiny and Member Development submitted a report, together with relevant background papers, relating to an Officer Delegated Decision D35924 of the Chief Officer for Early Years and Integrated Youth Support Services as follows:

To award a contract for the delivery of Connexions Intensive Support Services – Wedge Based Services

‘The Chief Officer for Early Years and Integrated Youth Support Services approved the recommendation to award the Connexions Intensive Support Services to Igen Ltd for wedge based services’.

The decision had been called-in for review by Councillors Ogilvie, Lowe, Coulson and D Blackburn on the following grounds:

‘We the undersigned members would like greater clarification regarding options considered during the awarding of the Connexions Intensive Support Services – Wedge Based Services Contract. Further information is also needed with regard to the various options considered and the reasons the final recommendation was agreed.’

The Scrutiny Board considered the following written evidence:

- Delegated Decision Notification form – D35924
- Report of the Youth Strategy Implementation Manager to the Chief Officer for Early Years and Integrated Youth Support Services – 9 September 2009 – Connexions Phase Two Tender Evaluation Outcome Recommendations.

The Scrutiny Board also considered the following written evidence which was confirmed as exempt under Access to Information Procedure Rule 10.4 (3):

- Report of the Youth Strategy Implementation Manager to the Joint Preventative Commissioning Panel 27th August 2009 – Recommendation relating to the IYSS Wedge Tender Evaluation Outcome – Report and appendices.

(Consideration of the JPCP report and appendices designated as exempt under Access to Information Procedure Rule 10.4(3) were considered in private at the conclusion of the meeting.)

The following signatories of the call-in attended to present the reasons for the call-in;

- Councillors Ogilvie;
- Councillor D Blackburn; and
- Councillor Lowe.

The following witnesses were called in by the signatories of the call-in to support the original justification for the decision having being called-in;

- Lynne McLaughlin of Archway; and
- Louise Megson of St Luke's Cares.

The following officers were in attendance to explain the reasons for making the decision;

- Sally Threlfall, Chief Officer for Early Years and Integrated Youth Support Services;
- Barbara Newton, Chair of the Joint Preventative Commissioning Panel;
- Gerry Hudson, Integrated Youth Support Services Manager;
- Maz Asghar, Youth Strategy Implementation Manager;
- Iain Dunn, Principal Procurement Manager;
- Neil Warren, Head of Finance Children's Services; and
- Andy Palin, Principal Finance Manager.

In explaining the reasons for calling-in the decision, the following comments were made:

- Concern about the lack of engagement with existing providers, locality enablers and children's champions, particularly that their depth of skills, local knowledge and experience had not been utilised.
- Concern about the robustness relating to some of the questions raised as part of the tender process.
- Concern about how the tender scoring process took account of experience in delivering wedge based provision.
- Concern about risks associated with the proposed sub-contracting model.
- Concern that igen might not be able to meet their financial obligations and the effect this might have on young people, particularly those that were NEET.
- Concern about the impact on existing wedge based providers.
- Concern about the make-up of the tender evaluation panel and perceived conflicts of interest.
- Concern about the lack of rigour and transparency in the process.

In explaining the reasons for making the decision, officers made the following comments:

- There had been great enthusiasm from partners about the commissioning process.
- There was a need to reconfigure the model of delivery, linked to reducing NEET figures.
- The tender process was robust and undertaken without prejudice.
- Commissioning consultation events had taken place to help inform the tender specification.
- The tender process was undertaken in accordance with the Council's procedure rules.

- Members of the tender evaluation panel had been selected on the basis of their professional capacity and their understanding and knowledge of the service.
- The panel included representatives from Adult Social Care, Performance and Commissioning and Leeds VOICE.
- The scores that had been allocated by individual panel members were consistent with one another.

The Chair then invited questions and comments and the main areas of discussion were:

- Concern about how the scoring was weighted, particularly in terms of comparing local wedge based and integrated based providers.
- Concern that there had been insufficient time to consult with providers. *The officer responded that that the original target date had been delayed to ensure that all groups had been consulted.*
- The need for further background information, particularly financial information and clarification about TUPE arrangements.
- Confirmation that at least 2 locality enablers had attended the commissioning consultation events.
- The need to ensure that all shortlisted bidders were financially sound. *The officer reported that all bidders had met the minimum quality threshold.*
- Concern that the need to reconfigure the model of delivery had not been adequately outlined in the tender specification.

In summary, the Chief Officer for Early Years and Integrated Youth Support Services made the following comments:

- There had been widespread enthusiasm about the commissioning process.
- The contract was focussed on achieving clear outcomes for young people.
- Igen had made clear their intention to work in partnership with existing providers.
- The tender process was undertaken in accordance with the Council's procedure rules.

In summary, Councillor Ogilvie made the following comments:

- Concern about the lack of background information, particularly financial information and details of TUPE arrangements.
- Concern about the composition of the tender evaluation panel.
- Concern about how the scoring had been weighted.
- Concern about igen's performance generally, particularly around NEET figures.

The Chair thanked Councillors, officers and representatives for their attendance.

RESOLVED – That the report and information provided be noted.

44 Outcome of Call-In

Following consideration of the evidence presented and the options available to them, as outlined in Minute No. 43, the Board resolved that 'Option 2 – Recommend that the decision be reconsidered' was the most appropriate action.

RESOLVED (UNANIMOUSLY) – That the Scrutiny Board recommends that the Officer Delegated Decision D35924 be reconsidered on the following grounds:

- Whether sufficient consideration had been given to the financial status of each of the bidders, and their track record in reducing the number of young people not in education, employment and training (NEET), and the consequent risk assessment regarding the delivery of the contracted service to the young people of Leeds.
- Whether the specification and tender questionnaire contained sufficient input and emphasis on local wedge needs for the bids to be appropriately quality assessed on this acknowledged important aspect of the proposed service.
- Whether the proposed sub-contracting model was desirable as opposed to a direct relationship between the council as contractor and the provider.
- Concerns regarding public perception of the appropriateness of the composition of the evaluation panel.
- Clarification regarding the suggestion that TUPE regulations could rule out the proposed sub-contracting model, and consideration of any implications arising.

(The meeting concluded at 1.47 pm).

SCRUTINY BOARD (CHILDREN'S SERVICES)

THURSDAY, 15TH OCTOBER, 2009

PRESENT: Councillor W Hyde in the Chair

Councillors B Cleasby, G Driver, R D Feldman,
B Gettings, G Kirkland, K Renshaw, B Selby and
E Taylor

CO-OPTED MEMBERS (VOTING):

Mr E A Britten	- Church Representative (Catholic)
Prof P H J H Gosden	- Church Representative (Church of England)
Mrs S Knights	- Parent Governor Representative (Primary)
Mr B Wanyonyi	- Parent Governor Representative (Secondary)

CO-OPTED MEMBERS (NON-VOTING):

Ms C Foote	- Teacher Representative
Ms C Johnson	- Teacher Representative
Mrs S Hutchinson	- Early Years Development & Childcare Partnership Representative
Ms J Morris-Boam	- Leeds Voice Children and Young People Services Forum Representative

45 Chair's Opening Remarks

The Chair welcomed all in attendance to the October meeting of the Scrutiny Board (Children's Services).

46 Late Items

In accordance with his powers under Section 100B(4)(b) of the Local Government Act 1972, the Chair admitted to the agenda a late item, to agree the report arising from the Scrutiny Board's decision to refer back the called-in decision 'to award a contract for the delivery of Connexions Intensive Support Services – Wedge Based Services'. The report was not available at the time of agenda despatch, and in accordance with the Council's Scrutiny Board Procedure Rules, needed to be submitted to the decision maker within three working days of the meeting (Minute No. 51 refers).

47 Declaration of Interests

There were no declarations of interest made at this point, however declarations were made at later points in the meeting (Minute No. 52 refers).

Draft minutes to be approved at the meeting
to be held on Thursday, 12th November, 2009

48 Apologies for Absence

Apologies for absence were submitted by Councillor Lancaster and Co-opted Member Ms Kayani.

The Chair reported that Mr Falkingham had resigned as the Scrutiny Board's Parent Governor Representative (Special). Nominations were being invited for a replacement representative to serve on the Scrutiny Board.

49 Minutes - 17th September 2009

RESOLVED – That the minutes of the meeting held on 17th September 2009 be confirmed as a correct record.

50 Matters Arising from the Minutes

Minute No. 30 – Matters Arising from the Minutes

The Principal Scrutiny Advisor agreed to forward a copy of the Executive Board report in relation to City of Leeds High School to Scrutiny Board Members.

51 Late Item - Report on Call-In of Delegated Decision - Ref: D35924

The Chair admitted to the agenda a late item which invited Members to approve the report arising from the Scrutiny Board's decision to refer back the called-in decision 'to award a contract for the delivery of Connexions Intensive Support Services – Wedge Based Services'.

RESOLVED – That the report arising from the Scrutiny Board's decision to refer back the called-in decision 'to award a contract for the delivery of Connexions Intensive Support Services – Wedge Based Services', be approved.

52 Scrutiny Inquiry - The impact of population growth on children's services in Leeds

The Head of Scrutiny and Member Development submitted a report which introduced the evidence to be considered as part of the first formal session of the Board's Inquiry into the impact of population growth on children's services in Leeds.

The following organisations submitted information and evidence for the Board's consideration;

- Office for National Statistics;
- Local Government Association;
- School of Geography, University of Leeds;
- Education Leeds on behalf of Children's Services; and

- Leeds City Council, Business Transformation Team.

The following information was also provided;

- Agreed terms of reference - The impact of population growth on children's services in Leeds;
- Audit Commission briefing - 'Is there something I should know?'; and
- City and County of Swansea – 'Everybody Counts!' Scrutiny Report.

Representatives from a number of external organisations attended the meeting as follows;

- Guy Goodwin - Director, Population, Health and Regional Analysis, Office for National Statistics;
- Professor Tim Allen - Programme Director: Analysis and Research, Local Government Association; and
- Peter Boden - Centre for Spatial Analysis and Policy, School of Geography, University of Leeds.

In addition, the following officers attended the meeting and responded to Members' questions and comments;

- Jackie Green, Director of Strategic Planning, Education Leeds;
- George Turnbull, Head of Service – School Organisation, Education Leeds; and
- Arfan Hanif, Head of Strategy, Business Transformation Team.

The evidence which had been submitted was introduced and presented to the Board as follows:

Guy Goodwin, Office for National Statistics

- The Office for National Statistics (ONS) employed a team of demographic experts focussing on a range of scenarios and uncertainties – it was reported that population estimates could be rolled forward years into the future.
- The reasons for population growth were due to a range of factors including:
 - International migration
 - Increases in natural growth associated with fertility rates.

Questions and comments were invited as follows:

- Concern about the impact of population growth on primary school places.
- The need to undertake work at a local level, e.g. exploring uncertainties around fertility rates.
- Using birth data to identify patterns at a national level.

- Increase in young mums, although some variances dependant on area.
- Challenges keeping track of specific groups.

Peter Boden, University of Leeds

- The need to develop local authority projections, particularly in terms of pupil numbers and the implications arising from this.

Questions and comments were invited as follows:

- Whether projections had a built in margin of error. It was advised that there was error in all methods used.

Professor Tim Allen, Local Government Association (LGA)

- Challenges in terms of migration and development of the e-borders system.
- Fertility rates highest since the late 1970's – some areas of Leeds experiencing rapid growth. Likelihood of characteristics to be explored.
- National Insurance registrations lower than average – indication that migration had slowed.
- Pressure on school places not unique to Leeds – difficulty tracking movement in and out of the area.

Questions and comments were invited as follows:

- Identifying housing and development trends, e.g. some areas with high levels of rented accommodation, etc.
- Sharing good practice, e.g. Sheffield Children's Profile Website.

Issues identified by officers:

- The importance of joined up working, particularly in relation to local developments.
- Challenges in terms of the lack of a complete dataset.
- School places and acknowledgement of acute pressure in certain parts of the city.
- The need to be more rigorous about local projections.

Members' questions and comments were invited and in brief summary the main areas of discussion were:

- The effect of the economic crisis on school numbers, e.g. parents opting to send their children to state schools instead of being privately educated.
- School provision across the city, local pressures and challenges in terms of surplus place arrangements, maximum class size, etc.
- Concern that there was an over reliance on birth data and the need to collate data from other sources.

- Reported increase in the number of primary and secondary school appeals.
- The need to develop a multi-agency approach and the role of technology.

The Chair thanked officers and external representatives for their attendance at the meeting.

RESOLVED – That the issues raised at the first session of the Inquiry, be noted.

(Mrs Knights declared a personal interest in this item in her capacity as Chair of Governors at Little London Primary School).

(Councillor Renshaw declared a personal interest in this item in her capacity as Governor at Rodillian High School, Seven Hills Primary and East Ardsley Primary).

(Councillor Renshaw left the meeting at 11.54 am, Councillor E Taylor at 12.15 pm, Mr Wanyonyi at 12.40 pm, Ms Morris-Boam at 12.43 pm and Councillors Driver, R F Feldman and Selby at 12.53 pm during the consideration of this item).

53 Work Programme

A report was submitted by the Head of Scrutiny and Member Development which detailed the Scrutiny Board's work programme for the remainder of the current municipal year.

Appended to the report for Members' information was the current version of the Board's work programme, an update on working group activity and an extract from the Forward Plan of Key Decisions for the period 1st October 2009 to 31st January 2010, which related to the Board's remit.

The Principal Scrutiny Advisor agreed to provide Members with confirmation of future meeting dates and times for the Scrutiny Board's working groups.

RESOLVED – That subject to the comments raised at the meeting, the work programme be approved.

54 Date and Time of Next Meeting

Thursday 12th November 2009 at 9.45 am with a pre-meeting for Board Members at 9.15 am.

(The meeting concluded at 12.55 pm).

This page is intentionally left blank



Originator: Kate Arscott

Tel: 247 4189

Report of the Head of Scrutiny and Member Development

Scrutiny Board (Children's Services)

Date: 12 November 2009

Subject: Scrutiny Inquiry – The impact of population growth on children's services in Leeds

Electoral Wards Affected:

Specific Implications For:

Ethnic minorities

Women

Disabled people

Narrowing the Gap

1.0 Introduction

- 1.1 At the board's meeting in June, members agreed to carry out an inquiry into the impact of population growth on children's services in Leeds, as one of their major pieces of work this year. A copy of the agreed terms of reference is attached as Appendix 1.
- 1.2 The first formal session of the inquiry was held in October and the second session was scheduled for November. This session will focus on the third objective of the inquiry:

What service changes do we need to make because of population growth?

The following information was requested:

- Action already being taken by children's services in response to population growth
- Areas of children's services that will be affected by population growth and proposals for responding to new needs
- Other services relevant to children and young people that will be affected, eg housing

The attached report at Appendix 2 summarises the evidence requested in the terms of reference.

- 1.3 Relevant officers will be at the meeting to provide further detail on how various service areas are responding to the challenges of population change, and to respond to members' questions and comments.
- 1.4 The above evidence completes the scheduled activities for the board's inquiry. The board is therefore requested to consider whether it now has sufficient information to complete its inquiry and to consider the conclusions and recommendations to be incorporated into the draft inquiry report.

2.0 Recommendations

- 2.1 The board is requested to consider the issues raised by the information provided for this session of the inquiry.
- 2.2 The board is requested to consider the emerging conclusions and recommendations to be reflected in the draft report of the board's inquiry.

Background papers

None

Scrutiny Board (Children's Services) Inquiry

The impact of population growth on children's services in Leeds

Terms of reference

1.0 Introduction

- 1.1 According to the Office for National Statistics, the population of the Yorkshire and Humber region grew by 175,400 (3.5%) in the five years up to 2007. The latest forecasts indicate a further 19% growth – nearly a million people – by 2026. This includes a predicted increase of 180,000 people in the Leeds local authority area.
- 1.2 The council is currently feeling the impact of the rise in population in terms of needing to identify additional primary school places in some parts of the city.
- 1.3 In light of the information on population growth, the Executive Member for Children's Services and the Director of Children's Services suggested that it would be helpful to them if the Scrutiny Board carried out an inquiry into the wider impact of population growth for children's services in Leeds.

2.0 Scope of the inquiry

- 2.1 The purpose of the Inquiry is to make an assessment of and, where appropriate, make recommendations on:
 - The availability, timeliness and accuracy of local population change data;
(how good is our information and how do we make it better?)
 - The use that is made of available data in planning service provision;
(how well do we use the information, and how can we improve?)
 - The reasons for population growth, and the consequent implications for services in terms of both universal services and also specific areas of additional demand.
(what service changes do we need to make because of population growth?)
- 2.2 The Board hopes that its findings will provide a timely and positive contribution to the management of change.

3.0 Comments of the relevant director and executive member

- 3.1 This inquiry was proposed by the Executive Member for Children's Services and the Director of Children's Services.

4.0 Timetable for the inquiry

4.1 The inquiry will take place in October and November 2009, with a view to issuing a final report in early 2010.

4.2 The inquiry will conclude with the publication of a formal report setting out the board's conclusions and recommendations.

5.0 Submission of evidence

5.1 The following evidence will be considered by the Board

5.2 Session One – Scrutiny Board meeting – 15 October 2009

This session will focus on the first two objectives of the inquiry:

how good is our information and how do we make it better?

how well do we use the information, and how can we improve?

The following information will be required:

- An outline of what sources of population information are currently available to children's services management in predicting future demand for services
- Current population growth data, including any analysis of particular trends or patterns within the data
- How services use population information to predict demand and plan the supply of services
- National contributions on best practice in the collection and use of timely and accurate population data

5.4 Session Two – Scrutiny Board meeting – 12 November 2009

This session will focus on the third objective of the inquiry:

what service changes do we need to make because of population growth?

The following information will be required:

- Action already being taken by children's services in response to population growth
- Areas of children's services that will be affected by population growth and proposals for responding to new needs
- Other services relevant to children and young people that will be affected, eg housing

The board will then consider emerging conclusions and recommendations to inform the production of the final inquiry report

6.0 Witnesses

- 6.1 The following witnesses have been identified as possible contributors to the Inquiry:

Local witnesses

Children's Services
Education Leeds
NHS Leeds (PCT)
Information and Knowledge Management

National bodies

One or more from the following:

Office for National Statistics (ONS)
Local Government Association
City and County of Swansea Council (have done a scrutiny inquiry on population estimates)
Leeds University School of Geography

7.0 Monitoring Arrangements

- 7.1 Following the completion of the scrutiny inquiry and the publication of the final inquiry report and recommendations, the implementation of the agreed recommendations will be monitored.
- 7.2 The final inquiry report will include information on the detailed arrangements for monitoring the implementation of recommendations.

8.0 Measures of success

- 8.1 It is important to consider how the Board will deem whether its inquiry has been successful in making a difference to local people. Some measures of success may be obvious at the initial stages of an inquiry and can be included in these terms of reference. Other measures of success may become apparent as the inquiry progresses and discussions take place.
- 8.2 The Board will look to publish practical recommendations.

This page is intentionally left blank

Report to Children's Services Scrutiny Board 12/11/09

The Impact of Population Growth on Children's Services in Leeds

Produced by Education Leeds on behalf of Children's Services

Introduction

1. This report addresses the second part of the scrutiny inquiry into the impact of population growth on children's services in Leeds. This first part of the inquiry focused on the first two objectives of the inquiry:
 - how good is our information and how do we make it better?
 - how well do we use the information, and how can we improve?
2. The focus for this second part is the third objective
 - What service changes do we need to make because of population growth?

The second session

3. It is proposed to address the third objective at the session on 12/11/09 by asking representatives of the service areas to present to and discuss with members the issues for their areas. They will do this by using the template provided in the terms of reference for the inquiry:
 - Action already being taken by children's services in response to population growth
 - Areas of children's services that will be affected by population growth and proposals for responding to new needs
 - Other services relevant to children and young people that will be affected, eg housing
4. In addition the presentation will explore the extent to which services have the capacity to respond to population changes by making relatively minor changes to existing service provision as opposed to changes which require significant changes to the structure and funding of provision.
5. The session will provide members with an opportunity to understand how services are responding to the challenges of population change, and to engage in an exploration of the ways forward and the issues that need to be addressed.

The structure of this report

6. This covering report summarises the key messages about understanding population change arising from the first part of the inquiry; highlights some broad service changes that are already in place, particularly in the area of school place planning; and, offers recommendations that seek to embed effective analysis of and responses to population change in the Council's strategic and service planning processes.

Context- understanding population change

7. A number of clear conclusions arise from the discussion of the papers presented to the first session by the expert witnesses and representatives of Children's services and the Council:

- The current school place planning methodology compares well with best practice nationally. More work needs to be done to improve population and school place forecasting at the “local area” level (eg. wedge, ward, local community). The local picture varies significantly in different parts of the city.
- Estimating population change has become more difficult because of complex patterns of international and national migration. These factors are especially important in a large and diverse areas such as Leeds which include significant student populations.
- Work is underway to improve the accuracy of national and official statistics but in the short to medium term there is unlikely to be any step changes. Analysis of migration patterns is challenging. Different long term forecasts for Leeds varying significantly, and there is a concern over the accuracy of some of the latest estimates. However, they do indicate the broad parameters for service planning and predicting the changes that could be required.
- Population changes at the “local level” (eg. wedge, ward, local community) are especially difficult to analyse and predict with certainty. Data at this level can be improved in a number of ways. Children’s services and the Council as whole will need to focus on improving methods of neighbourhood or locality planning. However, caution needs to be exercised. Change at this level is often rapid and unpredictable; requiring the development of flexible, sophisticated planning responses allied to work to improve the basic data sets where possible, including improving information sharing.

Service changes

8. The service where there has been an obvious, immediate impact on provision is the planning of school places. In response to emerging pressures in some areas of the city, Education Leeds has developed proposals to increase the admission limits at 17 primary schools with effect from September 2010. Proposals for further expansions in 2011 and 2012 are being developed. Capital costs of the 2010 proposals are currently estimated at £12.2m. If the trends continue the Council’s ability to respond to the need through the expansion of existing school sites will become more challenging and new schools may be required. Even with some central government funding, the 2010 proposals will require a significant reprioritisation of the Education capital programme. Despite an increasing overall primary population there are and will be areas or schools with stable or falling pupil numbers.
9. This starkly illustrates the complexity of assessing and responding to population change at the local level. This is especially so in the light of the fact the projection methodology in Leeds compares well to national practice. Continually updating this methodology, improving data and the way it is shared, and engaging partners across local educational communities in discussion of the possible local solutions to changing patterns of supply and demand, are the key strands of the current response. In each case, an area review takes a local view of the particular factors affecting that area and produces a recommendation appropriate for that community and for the particular circumstances it faces. Discussion of complex changes to secondary school place provision will need

follow as the current primary cohorts grow older and progress through the school system. This is likely to begin to impact around the year 2020. A series of area-based round table discussions covering the whole city will take place this term to inform and update schools and governors of the current population trends and their implications, promote local engagement with the issues, and start a process of generating creative and constructive options to respond to these issues.

10. Changing patterns of supply and demand for school places reflects the need for Children's Services and the Council generally to plan for change across all services. While practice is good and consistent with national best practice there is scope for improvement in the integration and sharing of information sources and in the level of detail produced around localities and sub-populations. Better integration of information and information resources to improve business intelligence is an ongoing challenge that Leeds City Council, the NHS and other partners are committed to, and will at all times need to be underpinned by the highest information policy and data security standards.
11. The information available is well used in core areas within children's services. There is a recognition that existing information could be shared more widely and that there are gaps in our information. Addressing these will involve both improvements within children's services and ensuring children's services are involved in and supporting business intelligence developments at corporate and city levels. As a Children's services we need to share better what is already produced, join together to address gaps in information and support the ongoing development of the information infrastructure in Leeds, including IT systems.
12. The progressive move to locality based service provision and planning will assist by providing the capacity to identify and respond to changing patterns of the need and demand for services, including making the best use of enhanced IT infrastructure and systems.
13. A comprehensive needs analysis was undertaken in 2007 to inform the ongoing development of the Children and Young People's Plan. This used Office for National Statistics population projections to look at how the population will change. These projections focused on the whole of Leeds and are only disaggregated by set age bands. While providing an overview the information was not detailed enough to inform commissioning for particular age groups, areas of the city or groups of young people.
14. To date the development of children's services commissioning and planning has had a strong focus on addressing priority outcomes. It is recognised that a broader understanding of need including more detailed demographic information would improve commissioning and strengthen service planning, both for universal and targeted provision. Potential funding shortfalls will need to be identified at an early stage alongside areas where significant change rather than more modest adjustments are required. Children's services is therefore committed to the development of good business intelligence and to working collectively to achieve this, recognising that this agenda extends beyond children's services. The local neighbourhood index is an example of city efforts in this area. Significant improvement in demographic intelligence is likely to be long term and dependent on improved data collection, IT infrastructure improvements and robust data sharing arrangements. Though services are committed to developing incremental improvement where possible.

15. Accurate estimates and projections of population, both for specific groups and for areas of the city are required to inform commissioning of services for both children's and adults' services. The Joint Strategic Needs Assessment (JSNA) for health and well-being stated the need to develop further longer term projections. One of the key themes emerging from the JSNA is the changing population, including the impact of increased life expectancy, the rise in the number of older people, the changing age profile of ethnic minority communities and the impact of migrant workers. The need to enhance the forecasting element of the JSNA has led to a proposed project in NHS Leeds Information Services to improve population projections. Developing a detailed understanding of how the population of Leeds is likely to change going forward is regarded as an imperative, although it is acknowledged while there is scope to improve, forecasting gaps will remain. This process will be overseen by the Joint Information Group and will look at improving projections for localities as well as segments of the population. This group involves representatives of Leeds City Council including representatives of children's services.
16. The Early Years service uses 0-5 year olds data supplied from Leeds NHS for the planning of provision. The data is analysed at postcode level and then grouped into planning areas which align with Education Leeds and with children's centre reach areas. The planning area analysis has developed over the past 3 years and shows the trends at each age group within the various areas. This shows whether certain parts of the city need more early years provision (either private or maintained) due to an increase in numbers or whether there is too much provision as numbers or demand decline within a particular area. The 'sufficiency assessment' of child care provision is a statutory requirement. Following the first audit in 2007, a second is required by 2011. The Early Years service has developed a methodology which ranks providers in terms of whether they are full, have less than 5 surplus places or more than 5 surplus places. Currently contact is on an annual basis with a response rate of 97% of providers. Surveys of parents, including hard to reach parents are carried out to supplement the data from providers and the information provided by Leeds NHS data sets.
17. The children's centre reach areas were established within the last year and enable planning not just of childcare provision but also adult provision. These areas are essential for family outreach workers to target 'hard to reach' families and offer services within the local children centre.

Recommendations

18. Population statements to be included in all Leeds City Council and Children's services strategic and service planning documents. Guidance on this, including advice on quality assurance and monitoring and evaluation, to be provided through the service and corporate planning processes.
19. Develop a partnership with the Local Government Associations analysis and research division to explore possible enhancements to the current methods for analysing and sharing population information.
20. Review existing children's services arrangements around data coordination. Ensure a strategic data group is in place to coordinate and share practice around key needs

analysis information including demographic data. The terms of reference should be sufficiently strategic with links into Children's Service Leadership Team.

21. Facilitate appropriate links between the above group and the Joint Information Group coordinating city-wide work in this area and other relevant city initiatives; including the Business transformation agenda and the work on population issues recently initiated in the Environment and Neighbourhoods service area.

This page is intentionally left blank

Originator: Kate Arscott

Tel: 247 4189

Report of the Head of Scrutiny and Member Development

Scrutiny Board (Children's Services)

Date: 12 November 2009

Subject: Young People's Scrutiny Forum – Protecting Our Environment – Responses to Recommendations

Electoral Wards Affected:

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

1.0 Introduction

- 1.1 The Young People's Scrutiny Forum report 'Protecting our Environment' was published in April 2009, and the responses to the recommendations were subsequently agreed at Executive Board in August.
- 1.2 Following this, the Executive Member attended the Leeds Youth Council meeting in September, where the young people discussed their reactions to the responses. Both the Forum members and the full Leeds Youth Council were pleased with the responses and the support they had been shown.
- 1.3 As a result of the discussions at their meeting, the Youth Council made a number of suggestions, requests and ideas for taking the recommendations forward. These are set out in the attached document, linked to the original recommendations and the responses agreed by the Executive Board.
- 1.4 In addition, the Board may wish to note that the Scrutiny Board (Environment and Neighbourhoods) is currently carrying out an inquiry in relation to recycling. They have invited young people's involvement in some of the working group activity of this inquiry.

1.5 The Scrutiny Board had previously agreed to re-establish a working group to work with Youth Council representatives, following the recent Youth Council elections. It is suggested that the ideas set out in the attached document are taken as a starting point for the working group.

2.0 Recommendation

2.1 The board is requested to endorse the views of the Youth Council as a starting point for the joint scrutiny and Youth Council working group.

Background papers

None

1	<p>Recommendation That Leeds City Council works to increase the range of materials which can be recycled as part of the doorstep collection, particularly looking at including glass and a wider range of plastics, and that progress is reported back to the Scrutiny Board (Children’s Services) in September 2009.</p>
	<p>Response (agreed by Executive Board August 2009) By 2020 we want to be in a position where we are recycling at least 50% of all household waste and we are continually improving our services to help the city achieve this.</p> <p>Over the past two years Leeds has increased the range of materials collected from the kerbside with the introduction of a garden waste collection service.</p> <p>Plastics collected in the green bin are types 1, 2 and 4. There are many different types of plastic in use, some of which we can recycle in the UK and other types, including that used to make yoghurt pots and margarine tubs for example, that require new technology to recycle them, which as yet is not available in the UK.</p> <p>As part of our overall recycling strategy we are now assessing the potential of bringing in a separate food waste collection service and plan to run a trial of this service later this year.</p> <p>We provide a glass recycling service to 26,753 flats/apartments across the city. Last year we collected 9,700 tonnes of glass for recycling through these services. A full option appraisal needs to be completed to determine the most effective and best value for money collection method for glass. Glass can also be recycled through our recycling bring sites and household waste sorting sites.</p>
	<p>Leeds Youth Council proposals Mystery shopping for household waste recycling. Where will the food waste trial run? Representatives to attend relevant meetings or receive feedback from meetings around glass and plastic recycling.</p>

2	<p>Recommendation That Leeds City Council writes to DEFRA to ask that the government looks at introducing a national system for recycling, and a clearer national labelling system for recyclable waste, and that the response is brought to the Scrutiny Board (Children's Services) in September 2009.</p>
	<p>Response (agreed by Executive Board August 2009) The Council will write to DEFRA on behalf of the Young People's Scrutiny Forum. However, a national 'Packaging Recycling Action Group' has been set up to explore ways of improving the consistency of recycling services across the country, and the LGA is representing local authorities in these discussions. A new labelling system was launched in March 2009 by the British Retail Consortium, and the impact of this is being monitored by WRAP. The Council are also represented on a number of national forums and groups which are used for consultations on national policies in this area.</p>
	<p>Leeds Youth Council proposals The LYC would like to see a summary of progress quarterly, or as this information is available.</p>
3	<p>Recommendation That Leeds City Council works to increase the opportunities for recycling besides using green bins, with a particular focus on making recycling more accessible to everyone. Options for including larger and more attractive recycling bins in the city centre and in public spaces such as parks should be considered, along with ways to encourage community ownership of these bins. That a report on progress is brought to the Scrutiny Board (Children's Services) in September 2009.</p>
	<p>Response (agreed by Executive Board August 2009) We are committed to ensuring everyone in Leeds has access to recycling facilities. In addition to green bins we have 11 household waste sorting sites, 436 recycling bring sites, and 250 communal recycling facilities in areas not suitable for green bins. The Council also currently provide recycling at large events across the city such as Opera in the Park, Party in the Park and events on Millennium Square.</p> <p>Options for including recycling within the city centre is something which is being considered as part of the updated Integrated Waste Strategy for 2009 – 2012. Work is also underway to encourage those areas which are least likely to recycle to do so, and to map provision across the city in order to develop an improved recycling infrastructure.</p>
	<p>Leeds Youth Council proposals LYC would like to get involved with increasing recycling, through schools. They would like to see awards such as Green Flag in schools.</p>

4	<p>Recommendation That Leeds City Council does more to promote the idea of ‘reducing and reusing’ as well as recycling, and that it also takes steps to make this easier - for example by working with local businesses to reduce the amount of packaging being given out, and by increasing the amount of facilities on offer for reusing unwanted items. That a report on progress is brought to the Scrutiny Board (Children’s Services) in September 2009.</p>
	<p>Response (agreed by Executive Board August 2009) The Council is already promoting ‘reducing and reusing’ in the following ways:</p> <ul style="list-style-type: none"> • Offering an incentive scheme for parents to use washable nappies. • Supporting the national campaign ‘Love Food, Hate Waste’. • Working in partnership with WRAP who fund a subsidised home composting scheme. • Working in partnership with second hand furniture stores and charities across Leeds. • Working in partnership with Seagulls on the community re-paint scheme. • Working in partnership with Education Leeds to provide a school recycling education programme as part of the sustainable schools framework. <p>In addition to these things, a pilot scheme is being introduced to allow people to donate household items at five household waste sites. These items will be reused by the Voluntary and Community Sector. Leeds is also leading on the development of a business handbook, on behalf of the Yorkshire and Humberside Waste Prevention Group, to encourage businesses to recycle.</p>
	<p>Leeds Youth Council proposals The LYC would like to receive information about these schemes via email and have the chance to get involved with promotion. They are also keen to get involved with the pilot donation scheme for household items.</p>

5	<p>Recommendation That Leeds City Council does more to help everyone in the city to use less energy, by making funding available for people to add insulation, double glazing and other energy saving devices to their homes. More assistance should also be offered to those wishing to install renewable energy generating equipment (such as solar panels) in their homes, and a relaxation of planning restrictions should be considered as part of this. That progress is reported to the Scrutiny Board (Children’s Services) in September 2009.</p>
	<p>Response (agreed by Executive Board August 2009) A wide variety of different funding opportunities are already on offer to people wishing to insulate their homes, or undertake other energy saving measures. These include ‘Warmfront’, ‘Health through warmth’ and the Carbon Emission Reduction Target work carried out by energy companies. Leeds City Council provides additional funding to ‘top up’ some of these grants. The Council also runs several in-house schemes which promote energy efficiency. None of these funding opportunities include double-glazing as this is not seen as an effective means of improving the energy efficiency of a home.</p> <p>The Government have recently relaxed the rules over requiring planning permission for micro-renewable technologies. Generally speaking, householders can install solar panels, solar PV, ground or water source heat pumps, flues for biomass heating or combined heat and power plants provided that it is not too prominent. To assist with this, the Council are producing a Supplementary Planning Document on sustainable design and construction. An accompanying guidance note providing advice to householders wishing to carry out improvements to their property will also be produced as part of the Householder Design Guide Supplementary Planning Document.</p>
	<p>Leeds Youth Council proposals The LYC would like to know more about who is eligible for these schemes. Also they are interested in reading documents for the public to see how understandable and user friendly they are.</p>

6	<p>Recommendation That Leeds City Council and Education Leeds show their commitment to improving energy efficiency by having a Display Energy Certificate in every one of their buildings, no matter how big or small, and that every effort is made to improve the rating of each building. The certificates should also be prominently displayed – for example in lifts or next to doors. We would like to see the Civic Hall used as an example of this, and ask that an update on the Civic Hall’s current rating and any improvement measures being undertaken is provided to the Scrutiny Board (Children’s Services) in September 2009.</p>
	<p>Response (agreed by Executive Board August 2009) Currently, the Energy Unit is charged with ensuring that all properties with floor area greater than 1000 square metres should have a current DEC. We are aware that the legislation is due to be changed in the near future to encompass all buildings greater than 500 square metres. This change would cover another approximately 350 sites. Cost to LCC will escalate to approximately £245,000 per year. Extension of the scheme to every site would expand the scheme to approximately 2,500 buildings. We are in the process of acquisition of new software that would enable us to produce these certificates at a cost rather less than the current average of £400 each. We would propose that, once that software is procured, and installed, we would use the same software, and the same team, to produce "unofficial" DECs for internal league-tabling and display purposes.</p> <p>The purpose of the DECs is to dissuade us from making <u>every</u> effort to improve <u>every</u> building. It is much more designed to isolate the buildings that are worse than others of their type, so as to isolate and concentrate on the poor performers. Each certificate is available electronically, so could be printed for each building as many times as is deemed expedient by the operator of the building.</p> <p>The 2 key reasons for the Civic Hall being rated as an "E" rating (in this case 24% worse than average) are:-</p> <ul style="list-style-type: none"> • that it does not fit the standard model for such a building. There is a very high energy input for the computer server suite compared to more normal civic buildings • the building is operated 24 hours per day, 7 days per week. <p>A number of measures relating to the energy performance of the Civic Hall are ongoing. A "switch-off" campaign recently showed that small savings on housekeeping are available. A comprehensive report will be prepared, in cooperation with Corporate Property Management, by Sept 2009.</p>
	<p>Leeds Youth Council proposals The LYC would like to find out more about how the DEC software works. Receive updates of who had achieved DEC standards.</p>

7	<p>Recommendation That Education Leeds does all it can to maximize the opportunities for learning about environmental issues in all school lessons, and that an attempt is also made to improve the quality of this education, by developing a coherent approach across all areas of the curriculum, and incorporating some of the ideas from ‘Philosophy for Children’. That Education Leeds presents a plan for how this can be achieved to the Scrutiny Board (Children’s Services) in September 2009.</p>
	<p>Response (agreed by Executive Board August 2009) Sustainable development is included in one of the initial aims of the National Curriculum, and is a statutory requirement in four curriculum subjects: science, geography, design and technology, and citizenship. It is also a cross-cutting theme with links to all subjects and many other aspects of the curriculum, such as key skills.</p> <p>The new Key Stage 3 National Curriculum specifically includes the global dimension and sustainable development as a cross-curriculum dimension.</p> <p>Education Leeds’ new PSHE primary scheme of work features an integrated module on waste and recycling, and primary schools on the pilot Leeds Sustainable Schools Programme are trialling a new environmental primary scheme of work for Leeds entitled Planet Protectors.</p> <p>The roll-out of the Leeds Sustainable Schools Programme beyond the current pilot phase to all Leeds schools will promote a wide range of curriculum opportunities for teaching and learning about the environment. Developing personal, learning and thinking skills with pupils, including consideration of the approach provided by Philosophy for Children, will be an important element of the programme.</p>
	<p>Leeds Youth Council proposals The LYC could get involved with surveys to see how curriculum schemes are going through the sustainable schools programme.</p>

8	<p>Recommendation That Education Leeds and Leeds City Council work together to encourage all schools to join the Council school waste management contract so that they all have the same arrangements for recycling, and so that every young person in Leeds has the opportunity to recycle at school. A report on progress should be presented to the Scrutiny Board (Children's Services) in September 2009.</p>
	<p>Response (agreed by Executive Board August 2009) Education Leeds, through the Commissioning, Procurement and Business Development service, and Leeds City Council, already work together to encourage take up by promoting to schools the advantage of Leeds City Council's waste contract. These efforts will continue in the future, although there are some difficulties to be overcome in terms of termination clauses in schools' existing waste management contracts.</p> <p>Effective waste management is also a condition of the sustainable schools programme, and schools will have to undergo a review of their existing waste contract arrangements in order to become classed as a 'sustainable school'.</p>
	<p>Leeds Youth Council proposals As school representatives they could encourage their schools and be part of monitoring how the schools are doing, by taking the issue to school councils.</p>

9	<p>Recommendation That Education Leeds encourages all schools in the city, particularly secondary schools, to involve their pupils in practical activities to increase their understanding of environmental issues. This could include environment clubs in schools, and city wide activities. We would also particularly like to see young people in every school involved in monitoring the energy efficiency of their school building by studying the Display Energy Certificate and keeping track of how the recommendations for improvement supplied with it are being progressed. A report on this should be presented to the Scrutiny Board (Children’s Services) in September 2009.</p>
	<p>Response (agreed by Executive Board August 2009) The introduction of the new Key Stage 3 National Curriculum, in particular the inclusion of the global dimension and sustainable development as one of seven cross-curriculum dimensions, provides both an opportunity and challenge to engage in particular with secondary school pupils.</p> <p>To become a sustainable school in Leeds schools must provide opportunities for involving staff and pupils in practical activities that include the use of information about the schools own improvement measures on a range of environmental issues.</p> <p>Education Leeds will encourage all schools, particularly secondary schools, to develop practical activities to increase their students understanding of environmental issues.</p> <p>Some schools have also been involved in the Npower scheme ‘Climate Cops Academy’, facilitated by Leeds City Council. The Council are exploring opportunities to expand this scheme.</p> <p>The software note in the response to recommendation 6, above, would enable schools to track energy and water consumption patterns at their schools within a matter of days of the meter reading times. Such data could link into the formal DEC’s to enable informal "running" DEC’s to be produced within schools. Note that this activity would not be applicable to PFI schools whose energy is procured by external providers.</p>
	<p>Leeds Youth Council proposals As school representatives the LYC could take on the role of supporting and promoting in their schools and track progress.</p>

10	<p>Recommendation That Education Leeds moves the deadline to make every school in Leeds a ‘Sustainable School’ forward to 2015, and that it brings a report on how this can be achieved to the Scrutiny Board (Children’s Services) in September 2009.</p>
	<p>Response (agreed by Executive Board August 2009) In developing a local framework for sustainable schools, Education Leeds has adopted DCSF’s national framework target for all schools to become sustainable schools by 2020. This timescale has been widely promoted and appears to be a “long way off”. However this timescale recognises the significant changes, not only in infrastructure but also in behaviour and attitudes, that will be needed if sustainable schools are to be secured.</p> <p>Less well known is the subsequent publication by DCSF of sustainable school performance bands which introduced interim milestones for 2010 and 2015 specifying that;</p> <ul style="list-style-type: none"> • by 2010 all schools should achieve at least a ‘satisfactory’ grade for all elements • by 2015 all schools should achieve at least a ‘good’ grade for all elements • by 2020 all schools should achieve at least half of all elements at a ‘good’ grade and half of all elements at an ‘outstanding’ grade <p>Adopting DCSF’s interim milestones will be extremely challenging for the local Sustainable Schools Programme as the implications are that, as a first step, all Leeds schools will need to reach a ‘satisfactory’ level of performance within 20 months i.e. by the end of 2010.</p> <p>Education Leeds hopes that with this more detailed explanation about the milestones to 2020, Scrutiny Board will accept that satisfactory performance will be achieved by 2010, good performance by 2015 and moving to outstanding performance by 2020.</p>
	<p>Leeds Youth Council proposals Schools to be updated on progress. Annually or when the information is available update the LYC on schools progress and who is achieving what levels.</p>

11	<p>Recommendation That Leeds City Council develops a central ‘brand’ for all of its environmental education materials, and that more innovative techniques are developed for engaging with people, rather than simply giving out leaflets. For example, more use could be made of the radio and the big screen in millennium square and posters could be put up on buses. That the Scrutiny Board (Children’s Services) monitors the development of these new materials over the next 12 months.</p>
	<p>Response (agreed by Executive Board August 2009) Leeds City Council has adopted the use of the national recycle now branding on all environmental services communications and at household waste sorting sites across the city. Over 90% of local authorities in England now use the recycle now branding.</p> <p>We have recently put recycling messages on the side of some of our refuse collection vehicles and hope to roll this to more vehicles within the fleet.</p> <p>We use a variety of different media channels dependent on the types of campaigns we are running and which audience we are trying to target. We have also recently re-developed and made improvements to the recycling and waste area of the Leeds City Council website. Proposed future improvements to communications include:</p> <ul style="list-style-type: none"> • An education campaign, including a doorstep exercise, in areas which have a low participation rate for using the green bin • Re-branding and better signage at ‘bring sites’ • A ‘meet and greet’ service at household waste sorting sites. <p>Leeds City Council is currently recruiting to the post of Sustainability Communications Officer. The purpose of the job is to promote Sustainable Development within the City Council and relevant partners by organising and supporting events and campaigns and by producing communication materials using a range of media opportunities. A key responsibility for this post will be to communicate and promote the City’s recently adopted Climate Change Strategy and to oversee the production of the Council’s Annual Environmental Statement to highlight the environmental improvements in the city as a whole.</p>
	<p>Leeds Youth Council proposals The LYC would like to be involved in campaigns, promoting extra, especially around promotion to young people and schools. They would like feedback about what is happening.</p>

Originator: Kate Arscott

Tel: 247 4189

Report of the Head of Scrutiny and Member Development

Scrutiny Board (Children's Services)

Date: 12 November 2009

Subject: Work Programme

Electoral Wards Affected:

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

1.0 Introduction

- 1.1 A copy of the board's work programme is attached for members' consideration (appendix 1). The attached chart reflects the discussions at the board's October meeting.
- 1.2 Also attached is a summary of the activities of the Board's various working groups, since the last meeting on 15th October (appendix 2).
- 1.3 The current Forward Plan of Key Decisions (appendix 3) and the Executive Board minutes from 14th October (appendix 4) will give members an overview of current activity within the board's portfolio area.

2.0 Recommendation

- 2.1 The board is requested to agree the attached work programme subject to any decisions made at today's meeting.

Background papers

None

This page is intentionally left blank

**Scrutiny Board (Children's Services)
Work Programme 2009/10**

Item	Description	Notes	Type of item
Meeting date – 10 December 2009			
Performance Management	Quarter 2 information for 2009/10 (July-Sept)	All Scrutiny Boards receive performance information on a quarterly basis	PM
Children's Services and the Children and Young People's Plan	To maintain an overview across the Board's portfolio, and to monitor the development of the Children's Services arrangements in Leeds Includes tracking of progress against APA and JAR recommendations	The Board has agreed to monitor progress against one CYPP priority and one 'organisational' issue on a quarterly basis. This report will cover the 'places to go and things to do' priority, and Locality working	PM
Recommendation Tracking	This item tracks progress with previous Scrutiny recommendations on a quarterly basis		MSR
Residential Care Home Inspections	To receive a briefing following a recent Ofsted judgement of inadequate at a residential care home	This report will be an exempt item (Timing subject to confirmation)	PM

**Scrutiny Board (Children's Services)
Work Programme 2009/10**

Item	Description	Notes	Type of item
Meeting date – 28 January 2010			
21st Century Schools	To receive evidence for the first session of the board's inquiry		DP
School performance and Ofsted Inspections	Annual report on school performance, Ofsted Inspections and schools causing concern	The Scrutiny Board agreed in 2006/07 to consider these reports to Executive Board	PM
Exam results	To receive a report on exam results for 2008/9		PM
Meeting date – 25 February 2010			
21st Century Schools	To receive evidence for the second session of the board's inquiry		DP
Meeting date – 25 March 2010			
Performance Management	Quarter 3 information for 2009/10 (Oct-Dec)	All Scrutiny Boards receive performance information on a quarterly basis	PM
Children's Services and the Children and Young People's Plan	To maintain an overview across the Board's portfolio, and to monitor the development of the Children's Services arrangements in Leeds Includes tracking of progress against APA and JAR recommendations	The Board has agreed to monitor progress against one CYPP priority and one 'organisational' issue on a quarterly basis. This report will cover Sex and relationship education as part of the teenage conception priority, and new types of school – eg federations, academies and trusts	PM
Recommendation Tracking	This item tracks progress with previous Scrutiny recommendations on a quarterly basis		MSR

**Scrutiny Board (Children's Services)
Work Programme 2009/10**

Item	Description	Notes	Type of item
Meeting date – 22 April 2010			
Annual Report	To agree the Board's contribution to the annual scrutiny report		
Scrutiny Board Inquiry Reports	To finalise the Board's inquiry reports		

Key:

RFS – Request for scrutiny

RP – Review of existing policy

DP – Development of new policy

MSR – Monitoring scrutiny recommendations

PM – Performance management

B – Briefings (including potential areas for scrutiny)

**Scrutiny Board (Children's Services)
Work Programme 2009/10**

Working Groups			
Working group	Membership from 2008/09	Current position	Meeting Dates
Safeguarding - Resources	Councillor Hyde Councillor Driver Councillor Gettings Councillor Selby Mr Britten Ms Foote Prof Gosden	To consider the adequacy of current children's social work resources to meet core child protection responsibilities	30 July 21 August 10 September 24 September 21 October 5 November
Safeguarding – Preventative Duty	Councillor Hyde Councillor Driver Councillor Gettings Councillor Lancaster Councillor Selby Mr Britten Ms Kayani Ms Morris-Boam	To consider the universal safeguarding duty and preventative work, particularly at a wedge level	30 July 7 October 16 October 6 November
14-19 review	Councillor Hyde Councillor Cleasby Councillor Driver Councillor Lancaster Mr Britten Professor Gosden	Inquiry carried over from 2008/09 – meeting with employers to be arranged	

**Scrutiny Board (Children's Services)
Work Programme 2009/10**

Working Groups			
School Organisation Consultations	Councillor Hyde Councillor Cleasby Councillor Renshaw Councillor Selby Mr Britten Ms Johnson Mrs Knights	Request for scrutiny from Councillors Ewens and Pryke	3 September 2009 26 October 2009
Attendance	Councillor Hyde Councillor Gettings Mr Britten Professor Gosden	The Board agreed in May 2009 that the working group should review progress before the end of the 2009 calendar year.	16 November 2009
Youth Service Surveys	Councillor Lancaster Councillor Renshaw Mr Britten Mrs Knights Ms Morris-Boam	The Board agreed in September 2009 to set up a working group to ensure that the plans for the next non-user survey for the youth service engages schools sufficiently	Nov 2009
Liaison with Leeds Youth Council	Councillor Lancaster Councillor Renshaw Mr Britten Mrs Knights	The Board agreed in September 2009 to re-establish this working group to liaise with the Leeds Youth Council over its involvement with the scrutiny process, and specifically to monitor the recommendations of the Young People's Scrutiny Forum report 'Protecting our Environment'	To meet after Youth Council elections in October

This page is intentionally left blank

Scrutiny Board (Children's Services)

Update on working group activity

This report provides an update on the activities of the Board's various working groups, since the last meeting on 15th October.

Safeguarding – Resources

This working group met on 21st October to consider information about the handling of serious case reviews in Leeds, including Ofsted assessment of the reviews, and the implementation of findings from reviews

The final session will take place on 5th November. This is due to cover the following areas:

- the LGA report – Respect and protect: respect, recruitment and retention in children's social work. Safe recruitment practice.
- findings of the audit of child protection plans for 0-4 year olds in Leeds, and the Leeds self-evaluation of issues arising from the 'baby P' case, and relevant action plans from the service transformation programme

The working group will also be considering progress since the Scrutiny Inquiry report issued in 2006 on the recruitment, retention and workload of children's social workers, as well as discussing the scrutiny report recently published by Birmingham 'Who Cares? Protecting Children and Improving Children's Social Care'.

Safeguarding – Preventative Duty

This working group has met twice, on 7th and 16th October, and has focused on the following areas:

- progress towards becoming a Common Assessment Framework (CAF)-led city
- pilot implementation of the CAF and Budget Holding Lead Professional programme
- take-up and outcomes of CAFs across the city to date, including number of CAFs undertaken, number of staff trained to undertake CAFs, spread of lead CAF professionals, examples of good practice and potential barriers to take-up
- the role of statutory sector partners in the CAF programme and the preventative duty, taking domestic violence as a theme for considering various partners' contributions.

Members of this working group are due to visit a Children's Centre on 6th November to see early intervention work on the ground.

A date is currently being finalised for a joint session of both Safeguarding working groups to consider the emerging conclusions and recommendations of the inquiry.

School Organisation Consultations

This working group met on 26th October and considered the report to the October Executive Board regarding the National Challenge proposals. The working group is in the process of finalising its conclusions to report back to the full Scrutiny Board.

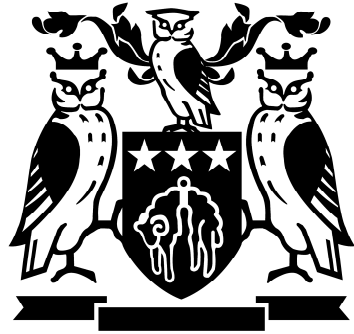
Attendance

This working group is due to meet on 16th November to carry out an end of calendar year progress review.

Dates are also currently being finalised for the following working group meetings:

14-19 Review – meeting with employers

Youth Service Surveys – first meeting



Leeds
CITY COUNCIL

FORWARD PLAN OF KEY DECISIONS

1 November 2009 – 28 February 2010

<p>Commissioning of Phase 3 Specialist Connexions Services Agree the recommendation to put the Phase 3 Connexions Services out to competitive tender. The three year contract has an indicative value of £1.75m.</p>	<p>Chief Officer - Early Years and Integrated Youth Service</p>	<p>1/11/09</p>	<p>Relevant Service Area's</p>	<p>DDN</p>	<p>Chief Officer - Early Years and Integrated Youth Service gerry.hudson@leeds.gov.uk</p>
<p>Design Cost Report - Seacroft Manston Wedge Capital Scheme 15695 Executive Board to approve the injection of £3,335,000 into the capital programme and give authority to spend</p>	<p>Executive Board (Portfolio: Children's Services)</p>	<p>4/11/09</p>		<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>Director of Children's Services ian.eastwood@leeds.gov.uk</p>
<p>DCR for Phase 3 Children's Centres - Boston Spa CC To seek authority to spend.</p>	<p>Executive Board (Portfolio: Children's Services)</p>	<p>4/11/09</p>	<p>Education Leeds, Children's Services, Providers and Stakeholders city wide.</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>Chief Officer - Early Years and Integrated Youth Service sally.threlfall.leeds.gov.uk</p>

<p>Expansion of Primary Provision in Gildersome for 2012 Permission to consult on the proposal to expand Gildersome Primary School in 2012 when it is scheduled to move into new facilities delivered through the Primary Capital Programme.</p>	<p>Executive Board (Portfolio:Children's Services)</p>	<p>4/11/09</p>	<p>November – December 2009</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>Chief Executive of Education Leeds george.turnbull@educationleeds.co.uk</p>
<p>Young People's substance misuse prevention and treatment service Contract Award</p>	<p>Chief Officer - Children and Young People Social Care</p>	<p>1/12/09</p>	<p>Vulnerable Groups Commissioning Board, Substance Misuse Advisory Board, National Treatment Agency, Youth Offending Service, Tender Panel</p>	<p>Tender Documents</p>	<p>Chief Officer - Children and Young People Social Care louise.atherton@leeds.gov.uk</p>
<p>Provision of Community Living Project for Children and Young People in Leeds Delegated Decision Required to Commission a Community Living Service for Young People</p>	<p>Chief Officer - Children and Young People Social Care</p>	<p>1/12/09</p>	<p>n/a</p>	<p>Report to be presented to the Delegated Decision Panel</p>	<p>Chief Officer - Children and Young People Social Care mary.cousins@leeds.gov.uk</p>

BSF Phase 1 Design and Build Contract - Settlement To seek approval of the resolution of the quantum of the Alternative Dispute Resolution process	Executive Board (Portfolio: Children's Services)	9/12/09	N/A	The report to be issued to the decision maker with the agenda for the meeting	Chief Executive of Education Leeds jackie.green@educationleeds.co.uk
Biannual Summary of Ofsted Inspections and Schools Causing Concern, Primary, Summer 2009 The report provides an update of information	Executive Board (Portfolio: Children's Services)	6/1/10		The report to be issued to the decision maker with the agenda for the meeting	Chief Executive of Education Leeds christene.halsall@educationleeds.co.uk
Biannual Summary of Ofsted Inspections and Schools Causing Concern, Secondary, Summer 2009 The report provides an update of information.	Executive Board (Portfolio: Children's Services)	6/1/10		The report to be issued to the decision maker with the agenda for the meeting	Chief Executive of Education Leeds brian.tuffin@educationleeds.co.uk
School Places Strategy To agree a School Place Strategy for Leeds 2010-13	Executive Board (Portfolio: Children's Services)	6/1/10	September – November 2009	The report to be issued to the decision maker with the agenda for the meeting	Chief Executive of Education Leeds george.turnbull@educationleeds.co.uk

EXECUTIVE BOARD

WEDNESDAY, 14TH OCTOBER, 2009

PRESENT: Councillor R Brett in the Chair

Councillors A Carter, J L Carter,
R Finnigan, S Golton, R Harker, P Harrand,
J Procter, K Wakefield and J Monaghan

Councillor R Lewis - Non-voting advisory member

88 Exclusion of the Public

RESOLVED – That the public be excluded from the meeting during consideration of the following parts of the agenda designated as exemption the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present there would be disclosure to them of exempt information so designated as follows:-

- (a) Appendix 4 to the report referred to in minute 94 under the terms of Access to Information Procedure Rule 10.4(3) and on the grounds that it is considered that it is not in the public interest to disclose this information at this point in time as it could undermine the method of disposal, should that come about, and affect the integrity of disposing of the property/site. Also it is considered that that the release of such information would or would be likely to prejudice the Council's commercial interests in relation to this or other similar transactions in that prospective purchasers of this or other similar properties would have information about the nature and level of consideration which may prove acceptable to the Council. It is considered that whilst there may be a public interest in disclosure, much of this information will be publicly available from the Land Registry following completion of any transaction and consequently the public interest in maintaining the exemption outweighs the public interest in disclosing this information at this point in time.
- (b) Appendix 1 to the report referred to in minute 106 under the terms of Access to Information Procedure Rule 10.4(3) and on the grounds that the public interest in maintaining the exemption outweighs the public interest in disclosure in that the appendix, and the Outline Business Case, include commercial information where publication could be prejudicial to the Council's interests.
- (c) The appendix to the report referred to in minute 99 under the terms of Access to Information Procedure Rule 10.4(3) and on the grounds that the public interest in disclosing the alternative funding strategy outlined in the appendix could be prejudicial to the Council's ability to finalise the

funding plans for the scheme and would therefore outweigh the public interest in disclosure of the information.

89 Late Item

A late item on the subject of Yorkshire Forward funding for the Leeds Arena had been admitted to the agenda as a late item as a result of emerging information which required that the Board consider possible alternative funding arrangements in relation to the Arena development. If these matters were not considered at this meeting delays in the programme already commenced could result which would be detrimental to the scheme.

90 Declaration of Interests

Councillor A Carter declared a personal interest in the item relating to the New Generation Transport Scheme (minute 101) as a member of the Regional Transport Panel.

Councillor Wakefield declared a personal interest in the items relating to Special Educational Needs (minute 95), The National Challenge and structural change to secondary provision (minute 96) and the September 2009 school admissions round (minute 105) as a school and Leeds College governor (Councillor Wakefield declared an interest in the same terms during the discussion under minute 93).

91 Minutes

RESOLVED –

(a) That the minutes of the meetings held on 26th August and 17th September 2009 be approved.

(b) That in receiving the minutes the Board noted that the four members referred to in the minute of 17th September had met on 1st October and received a paper on matters which had been agreed within the terms indicated by the Board and that consequently those members had authorised officers to proceed to conclude the transaction.

(c) That it be also noted that the Chair had agreed that a verbal update be received in the private part of the meeting with regard to the matters referred to in (b) above. Such verbal report to be exempt in the terms previously agreed for this matter and the imminence of the conclusion of the transaction being the reason for admission of the item.

NEIGHBOURHOODS AND HOUSING

92 Reform of Council Housing Finance - Leeds City Council's response to the CLG consultation paper

The Director of Environment and Neighbourhoods submitted a report on the Council's response to the Department for Communities and Local Government's consultation paper.

RESOLVED - That proposed response to the Governments consultation paper "Reform of council housing finance" be approved in accordance with the submitted report.

93 Bangladeshi Community Centre: Community Asset Transfer

The Director of Environment and Neighbourhoods submitted a report on the outcome of discussions which had taken place with the Bangladeshi Management Committee over a number of months in relation to the possible transfer to the Committee of the Bangladeshi Community Centre on a 50 year Full Repair and Insurance lease at less than best consideration.

RESOLVED –

(a) That approval be given to the principle of a fifty year lease for the Bangladeshi Community Centre at peppercorn rent to the Bangladeshi Management Committee to operate the premises as community facility for the benefit of the local residents.

(b) That the Director of City Development be authorised to approve the detailed terms and conditions of the lease.

(During the discussion of this item Councillor Wakefield declared a personal interest as a school and Leeds College governor).

DEVELOPMENT AND REGENERATION

94 The Former Royal Park Primary School

The Director of City Development submitted a report on the current position with regard to the former Royal Park Primary School and on the preferred options for the future.

The report identified the following six possible options:

- i Traditional marketing of the refurbishment opportunity
- ii Convert to Council use
- iii Deal exclusively with one interested party or invite best and final offers
- iv Community Asset Transfer
- v Disposal by way of auction
- vi Immediate demolition of the main school buildings and the retention of the site until such time as the property market improves

Following consideration of Appendix 4 to the report designated as exempt under Access to Information Procedure Rule 10.4(3) which was considered in private at the conclusion to the meeting it was

RESOLVED –

(a) That the withdrawal of the preferred developer be noted.

(b) That the decision made at the meeting held on 22nd August 2007 be rescinded.

(c) That this Board declines the Royal Park Community Consortium's request that no action be taken for a period of six months to allow the consortium time to develop funding applications which might, subsequently, lead to the lease or transfer of the ownership of the property.

(d) That this Board notes the negotiations that have taken place with the two organisations seeking to acquire the property, at market value, and refurbish it for subsequent use, instructs that the Director of City Development invites unconditional best and final financial offers from these two organisations in accordance with the terms of the report including business plans illustrating the ability of the bidder to guarantee the long term sustainability of the building, the latter representing 30% of the marks in any assessment, notwithstanding the outcome of any assessment, the bidders be advised that the Council will be under no obligation to accept either of the offers and that the purchaser must demonstrate the financial capacity not only for the purchase but also to address the very substantial cost of the refurbishment that would be required.

(e) That the decision at (d) above shall not preclude the consideration of a bid from another party submitted in the same terms as those detailed above.

CHILDREN'S SERVICES

95 The Development of Specialist Provision and Support for Special Educational Needs in Learning Environments - A Discussion Document

The Chief Executive of Education Leeds submitted a report providing an overview of the recent activity undertaken as part of the Leeds Inclusive Learning Strategy and introducing a new discussion document and accompanying appendices aimed at progressing the strategy.

RESOLVED –

(a) That current and ongoing discussions with partners, stakeholders and parent/carers during the Autumn Term 2009 on the discussion document be noted and approved.

(b) That the developmental priorities and emerging Action Plan for 2009/10 be noted.

96 The National Challenge and Structural Change to Secondary Provision in Leeds

Further to minute 217 of the meeting held on 4th March 2009 the Chief Executive of Education Leeds submitted a report presenting options and recommendations for delivering the next phase in structuring secondary provision in Leeds, and in particular, the response to the Government's National Challenge initiative.

Members also had before them a letter from the NUT, NASUWT and ATL trade unions regarding the same matter

RESOLVED – That the proposals detailed in section 5.2 of the submitted report be adopted.

(Under the provisions of Council Procedure Rule 16.5 Councillor Wakefield required it to be recorded that he voted against this item).

CENTRAL AND CORPORATE

97 Joint Service Centres - Formal Approval to the Next Stages of the Joint Service Centre Project, Capital and Revenue Budget Implications

The Deputy Chief Executive submitted a report providing an update on progress and providing budget implications associated with the delivery of the Chapeltown and Harehills Joint Service Centres.

RESOLVED –

(a) That the successful financial close on 12th June 2009, which was within the maximum affordability deficit of £396,000 approved at Executive Board of 4th March 2009, be noted.

(b) That the final affordability position at financial close, as set out in Table A of the report be approved.

(c) That the £600,000 capital receipt, received from LIFT Co (Community Ventures Leeds Ltd) for the sale of the two Joint Service Centre sites at Chapeltown and Harehills, be formally ring fenced to the JSC project and used for Stamp Duty Land Tax, temporary library bus and other ICT costs, as set out in Table B of the report.

(d) That the revenue expenditure for the provision of ICT and furniture and fittings to the new Joint Service Centres, as set out in Table B of the report be approved.

98 2010: A Year of Volunteering

The Assistant Chief Executive (Planning, Policy and Improvement) submitted a report on the background to the '2010: A Year of Volunteering' initiative in Leeds and outlining progress in relation to developing a programme of activities and arrangements in this respect.

RESOLVED –

(a) That the proposal to make 2010 Leeds Year of Volunteering be endorsed.

(b) That additional activities and events that will contribute to making the year a success for the city be sponsored and endorsed.

DEVELOPMENT AND REGENERATION

99 Leeds Arena - Yorkshire Forward Funding

The Director of City Development submitted a report on the potential outcome that the Government would not agree to authorise the Yorkshire Forward funding, in whole or in part, for the above scheme and on an alternative strategy to secure progress of the scheme in the event of that outcome.

Following consideration of the appendix to the report, designated as exempt under Access to Information Procedure Rule 10.4(3) which was considered in private at the conclusion of the meeting, it was

RESOLVED –

(a) That the alternative funding strategy as outlined in the exempt appendix to the report be approved in order to ensure that the Leeds Arena scheme can progress as planned, should the government not agree to the release of the whole of the £18,000,000 Yorkshire Forward funding which had been proposed.

(b) That a Design and Cost Report for the scheme be brought back to this Board upon completion of RIBA Stage D design by the Council's design team in order that the design and cost freeze for the project can be agreed.

100 Leeds Core Cycle Network Project

The Director of City Development submitted a report providing an overview of proposals being developed to implement a strategic approach to the longer term development of cycle facilities and routes within Leeds.

RESOLVED –

(a) That the design and implementation of the proposed Leeds Core Cycle Network Project be approved, subject to financial approvals and regulation.

(b) That authority be given to incur £1,311,500 works and £135,500 supervision fees and monitoring, for the following routes that form part of the proposed Core Cycle Network Project, to be funded from the Integrated Transport Scheme 99609 within the approved Capital Programme:

- (i) Route 16 Wyke Beck Way (Roundhay Park to Easterly Rd section)
- (ii) Route 5 Cookridge - City Centre
- (iii) Route 3 Middleton – City Centre
- (iv) Route 15 Alwoodley – City Centre.

101 Submission of the Major Scheme Business Case (MSBC) for the New Generation Transport Scheme

The Director of City Development submitted a report outlining the progress made to date on the development of the New Generation Transport (NGT) proposals and detailing the key information for inclusion within the project's Major Scheme Business Case (MSBC) proposed for submission to the Department of Transport in the latter half of October 2009.

RESOLVED –

(a) That a Major Business Scheme Case for NGT be submitted in October 2009, based on the scheme options as set out in Section 2.4 of the submitted report.

(b) That the proposed approach for delivering the 10% local contribution to the scheme as set out in Section 3.4.4 of the report be approved.

(c) That the City Council share of the 'Additional Risk Layer' of the project be underwritten as set out in Section 3.4.6 of the report.

CHILDREN'S SERVICES

102 Playbuilder Initiative Update

The Director of Children's Services submitted a report on the proposed locations of the six remaining playbuilder sites as recommended by the Strategic Play Partnership and on proposals to progress to development of those six sites.

RESOLVED –

(a) That the proposed six sites as recommended by the Strategic Play Partnership be approved.

(b) That scheme expenditure for Cross Flatts, Seacroft Gardens, Horsforth HIPPO and Naburn Close Park be authorised.

(c) That authority be given to proceed with Tinshill Garth and Butcher Hill subject to agreement on long term maintenance and inspection being secured.

103 Proposal for Statutory Expansion of Primary Provision for September 2010

The Chief Executive of Education Leeds submitted a report on the proposed statutory consultation process for the expansion of primary provision.

RESOLVED –

(a) That statutory formal consultation be undertaken on the prescribed alterations to permanently expand the primary schools identified in paragraph 3.3 of the submitted report.

(b) That formal consultation be undertaken on a proposal at New Bewerley Primary School, in addition to the proposed expansion within (a) above, to add community specialist provision for up to 14 pupils with complex medical, physical needs.

(c) That a report detailing the outcome of these consultations be brought back to this Board in Spring 2010.

(d) That it be noted that proposals for further primary school expansion from 2011 onwards are being developed and will be the subject of further reports to this Board.

(Under the provisions of Council Procedure Rule 16.5 Councillor Wakefield required it to be recorded that he abstained from voting on this matter).

- 104 Proposal for Expansion of Primary Provision in the Richmond Hill Area**
The Chief Executive of Education Leeds submitted a report on proposals to undertake consultation with respect to permanently expanding Richmond Hill Primary School by one form of entry from September 2012.

RESOLVED -

(a) That formal consultation be undertaken on the proposal to permanently expand Richmond Hill Primary School by one form of entry to three forms of entry with effect from September 2012.

(b) That a report detailing the outcome of these consultations be brought back to this Board in Spring 2010.

- 105 Report on the September 2009 Admission Round for Community and Controlled Schools**

The Chief Executive of Education Leeds submitted a report providing a range of statistical information on the 2009 admission round for community and controlled schools.

RESOLVED – That the report and the statistical information therein be noted.

(Under the provisions of Council Procedure Rule 16.5, Councillor Wakefield required it to be recorded that he abstained from voting on this matter).

ADULT HEALTH AND SOCIAL CARE

- 106 Holt Park Wellbeing Centre - Outline Business Case and Affordability Position**

The Director of Adult Social Services and the Director of City Development submitted a joint report on the proposed submission of the Outline Business Case for the Holt Park Wellbeing Centre to the Department of Health for approval.

Following consideration of Appendix 1 to the report designated as exempt under Access to Information Procedure Rule 10.4(3) which was considered in private at the conclusion of the meeting it was

RESOLVED –

(a) That the report be noted and approval given for the submission of the Outline Business Case for the Holt Park Wellbeing Centre project to the Department of Health.

(b) That approval be given to the affordability implications over the life of the proposed PFI contract for the Centre, summarised in table 1 of the exempt appendix to the report, and that officers be authorised to issue the Council's affordability thresholds relating to the PFI project to the LEP and to Environments for Learning.

(c) That the governance of the Centre be under the Education PFI Project Board in accordance with paragraph 8.7 of the report.

(d) That the decision of the Director of City Development to approve the delivery of the project through the LEP, as described in paragraph 8.2 of the report, be noted and supported.

(e) That the Project Initiation Document for this project be noted

DEVELOPMENT AND REGENERATION

107 Leeds United Thorp Arch Academy

Further to minute 87 of the meeting held on 17th September 2009 the Board received a verbal update on progress of the above transaction in private at the conclusion of the meeting and

RESOLVED - That the Chair, the Executive Member (Development and Regeneration), and the Leaders of the Labour and Morley Borough Independent groups be briefed on 15th October 2009 as to the position prior to the conclusion of the transaction on the same day.

DATE OF PUBLICATION: 16th October 2009

LAST DATE FOR CALL IN: 23rd October 2009

(Scrutiny Support will notify Directors of any items called in by 12:00 noon on 26th October 2009)

This page is intentionally left blank

Originator: Kate Arscott

Tel: 247 4189

Not for Publication: The JPCP report and addendum, contract award report and appendices 1 to 8 supporting the delegated decision attached to this report are not for publication. It is Exempt/Confidential under Rule 10.4 (3) Financial and Business Affairs

Report of the Head of Scrutiny and Member Development

Scrutiny Board (Children's Services)

Date: 12 November 2009

Subject: Connexions Intensive Support Wedge Based Contract

Electoral Wards Affected:

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

1.0 Introduction

- 1.1 The delegated decision to award the Connexions Intensive Support Wedge based contract to igen was called in, and considered by the Scrutiny Board at a meeting on 12 October 2009.
- 1.2 The Board resolved to refer the decision back to the decision maker for reconsideration, and agreed a report setting out the specific areas for reconsideration at its meeting on 15 October (Appendix 1).
- 1.3 A revised delegated decision, confirming the original decision to award the contract to igen was published on 23 October 2009. The main reasons for the confirmed decision, set against the areas for reconsideration identified by the Scrutiny Board, are set out in Appendix 8 to the delegated decision. This is an exempt appendix in accordance with rule 10.4(3) of the council's Access to Information procedure rules, as it relates to financial and business affairs. A copy of the delegated decision and supporting papers is attached (Appendix 2).

- 1.4 In accordance with the council's constitution, the revised delegated decision is not eligible for call in, and will be implemented as now published.
- 1.5 However, members of the Scrutiny Board indicated that, should the original decision be reconfirmed, they wished to have the opportunity to discuss the reasons for confirming the original decision in more detail with the decision maker. As a result the revised decision has been included on this agenda.
- 1.6 Members are advised that the only option for further scrutiny would be an inquiry to inform future practice. Such an inquiry would probably fall to the Central and Corporate Functions Scrutiny Board, relating to procurement policy and practice. For example Members may wish to ask that Board to examine one or more particular aspects, such as the impact of the commissioning approach on third sector organisations.

2.0 Recommendation

- 2.1 That the Board considers the attached report.

Background papers

Scrutiny Board (Children's Services), 12 October 2009 – Agenda and reports

Scrutiny Board (Children's Services), 15 October 2009 – Call In reference back report

SCRUTINY BOARD (CHILDREN'S SERVICES)

CALL-IN OF DELEGATED DECISION

Reference 2009/2010 D35924

1.0 DETAILS OF CALLED IN DECISION

- 1.1 This report relates to a Delegated Decision of 16 September 2009 to award a contract for the delivery of Connexions Intensive Support Services – Wedge Based Services.

2.0 DETAILS OF CALL- IN

- 2.1 The Call-In was requested by Councillors A Ogilvie and D Blackburn and was received on 1 October 2009. Two other signatures were also included on the Call In request form in the names of Councillors A Lowe and M Coulson.
- 2.2 The Call-In request was considered by a meeting of the Scrutiny Board (Children's Services) on 12 October 2009 which was attended by:

Councillor W Hyde (Chair)
Councillor J Chapman
Councillor B Cleasby
Councillor J Dowson
Councillor G Driver
Councillor R D Feldman
Councillor G Kirkland
Councillor J Lewis
Councillor B Selby
Councillor E Taylor
Ms C Foote
Prof P Gosden
Mrs S Hutchinson
Mrs S Knights
Ms J Morris-Boam

3.0 EVIDENCE CONSIDERED

- 3.1 The Board considered the following written evidence:
- Delegated Decision Notification form – D35924
 - Report of the Youth Strategy Implementation Manager to the Chief Officer for Early Years and Integrated Youth Support Service – 9 September 2009 – Connexions Phase Two Tender Evaluation Outcome Recommendations

The Board also considered the following written evidence which was confirmed as exempt under Access to Information Procedure Rule 10.4 (3):

- Report of the Youth Strategy Implementation Manager to the Joint Preventative Commissioning Panel – 27 August 2009 – Recommendation relating to the IYSS Wedge Tender Evaluation Outcome – Report and appendices

3.2 The following officers attended the meeting to give evidence to the Board and answer questions

Sally Threlfall – Chief Officer for Early Years and Integrated Youth Support Service
Gerry Hudson – Integrated Youth Support Services Manager
Maz Asghar – Youth Strategy Implementation Manager
Barbara Newton – Chair of Joint Preventative Commissioning Panel
Iain Dunn – Strategic Category Manager, Procurement Unit
Andy Palin – Principal Finance Manager, Early Years and Integrated Youth Support Service
Neil Warren – Head of Finance, Children’s Services

3.3 The following signatories of the Call-In attended to present the reasons for the Call In:

Councillor A Ogilvie
Councillor D Blackburn
Councillor A Lowe

3.4 The following witnesses were called by the signatories of the Call-In to support the original justification for the decision having being Called In:

Lynne McLaughlin – Archway
Louise Megson – St Luke’s Cares

4.0 CONCLUSIONS AND RECOMMENDATIONS

4.1 At the conclusion of the Meeting, the following statement was agreed:

“That the Board resolves unanimously that the decision be referred back to the decision maker for reconsideration. The specific areas the Board wishes the decision maker to reconsider are:

- *Whether sufficient consideration has been given to the financial status of each of the bidders, and their track record in reducing the number of young people not in education, employment and training (NEET), and the consequent risk assessment regarding the delivery of the contracted service to the young people of Leeds;*
- *Whether the specification and tender questionnaire contained sufficient input and emphasis on local wedge needs for the bids to be appropriately quality assessed on this acknowledged important aspect of the proposed service;*
- *Whether the proposed sub-contracting model is desirable as opposed to a direct relationship between the council as contractor and the provider;*
- *Concerns regarding public perception of the appropriateness of the composition of the evaluation panel;*
- *Clarification regarding the suggestion that TUPE regulations could rule out the proposed sub-contracting model, and consideration of any implications arising.*

DELEGATED DECISION NOTIFICATION

REF NO ¹ D36073

DECISION MAKER	Chief Officer for Early Years and Integrated Youth Support Service	AUTHORITY BY REFERENCE TO SCHEME OF DELEGATION: ²	Officer Delegation Scheme - (Executive Functions) - Chief Officer (Early Years and Integrated Youth Support Service) Paragraph (b) ¹
----------------	--	--	---

SUBJECT ³	To award a contract for the delivery of Connexions Intensive Support Services – Wedge Based Services
----------------------	--

DECISION ⁴	COUNCIL FUNCTION <input type="checkbox"/> NOT SUBJECT TO CALL IN	EXECUTIVE DECISION (KEY) <input checked="" type="checkbox"/> ⁵ EXEMPT FROM CALL IN: YES	EXECUTIVE DECISION (MAJOR) <input type="checkbox"/> ⁵ EXEMPT FROM CALL IN:	EXECUTIVE DECISION (OTHER) <input type="checkbox"/> NOT SUBJECT TO CALL IN
<p>The Chief Officer for Early Years and IYSS approved the recommendation to award the Connexions Intensive Support Services to Igen Ltd for the wedge based services. The contract will be for a period of 3 years commencing 1st January 2010 subject to continued funding for Connexions Intensive Support in the Comprehensive Spending Review April 2011 – 2014, as reflected in the contract, with an option to extend for a further 2, twelve months periods. The contract value for the three year period is £5,017,120.</p> <p>The JPCP report and addendum, contract award report and appendices 1 to 8 supporting this delegated decision are confidential, under access to information procedure rule 10.4(3), as they contain the detailed prices submitted by the contractor for the goods/services to be supplied as well as commercially sensitive information in respect of the bidders. It is considered, therefore, that the public interest in maintaining the content of the relevant reports and documentation as exempt outweighs the public interest in disclosing the information contained in the reports and supporting documentation, as disclosure would prejudice the commercial interests of the contractor and the prices submitted relate to the financial/business affairs of a particular company.</p> <p>This decision was first taken on 16th September 2009, was called in on October 1st 2009 and considered by Scrutiny on October 12th 2009. Scrutiny Board referred the decision back to the decision maker for reconsideration highlighting five areas for consideration on 15th October 2009</p>				

AFFECTED WARDS	All
----------------	-----

ADVICE SOUGHT	<table style="width: 100%; border-collapse: collapse;"> <tr> <td></td> <td style="text-align: center;">YES</td> <td style="text-align: center;">NO</td> </tr> <tr> <td>Legal</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Finance</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Personnel</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Equal Opportunities</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>Other Please Specify</td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table>		YES	NO	Legal	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Finance	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Personnel	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Equal Opportunities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Other Please Specify	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> <u>JPCP & IYSS Leadership Team</u>
	YES	NO																		
Legal	<input checked="" type="checkbox"/>	<input type="checkbox"/>																		
Finance	<input checked="" type="checkbox"/>	<input type="checkbox"/>																		
Personnel	<input checked="" type="checkbox"/>	<input type="checkbox"/>																		
Equal Opportunities	<input checked="" type="checkbox"/>	<input type="checkbox"/>																		
Other Please Specify	<input checked="" type="checkbox"/>	<input type="checkbox"/>																		

DECLARED OFFICER / MEMBER INTERESTS ⁶	None
--	------

¹ This reference number will be assigned by Governance Services and notified to you

² The relevant paragraph within the decision makers delegated powers should be identified.

³ A brief heading should be inserted

⁴ Brief details of the decision should be inserted. This note must set out the substance of the decision, options considered and the reason for deciding upon the chosen option, although care must be taken not to disclose any confidential or commercially sensitive information. Guidance on the substance of the note is available from Governance Services

⁵ For Key and Major decisions only. If exempt from Call In details to be provided in the report. The Call In period expires at 5.00 pm on the 5th working day after publication. Scrutiny Support will notify decision makers of matters called in by no later than 12.00 noon on the 6th day.

⁶ No officer having a pecuniary interest in any matter should take a decision in relation to that matter. Other interests of a non-disqualifying nature should be recorded here.

DISPENSATION BY STANDARDS COMMITTEE

DATE: N/A

BACKGROUND PAPERS⁷

1. Youth Strategy Implementation Manager's Connexions Phase two Tender Evaluation Outcome Recommendations report to Chief Officer for Early Years and IYSS
2. Youth Strategy Implementation Manager's report to JPCP and addendum to this report
3. Contract Award Report
4. Appendices 1 to 8

EXEMPT/ CONFIDENTIAL APPENDIX

YES NO RULE NO 10.4⁸ (3)

DETAILS OF CONSULTATION UNDERTAKEN (OTHER REASONS/ ORGANISATIONS CONSULTED)

	Yes	No	Date
Executive Member	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>10 September 2009</u>
Ward Councillors	<input type="checkbox"/>	<input type="checkbox"/>	
Chief Officers Affected	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>10 September 2009</u>
Others (Specify)	<input type="checkbox"/>	<input type="checkbox"/>	


CONTACT PERSON

Maz Asghar

CONTACT NO:

214 5849

AUTHORISED SIGNATORY⁹

 (Name: Sally Threlfall, Chief Officer for Early Years and IYSS)	DATE: 23 rd October 2009
---	--

	KEY	MAJOR	OTHER
¹⁰ *First publication (5 day notice)	27/10/09		
Commencement for Call In			
Last date for Call In			
Implementation Date	03/11/09		

* If key decision not on Forward Plan, the reason and need that the decision be taken are that:-

This decision was on the Forward Plan for September and was first taken on 16th September 2009, the decision was called in on October 1st 2009 and considered by Scrutiny on October 12th 2009. Scrutiny Board referred the decision back to the decision maker for reconsideration highlighting five areas for consideration on 15th October 2009.

⁷ A separate Index should be prepared if necessary. ALL DOCUMENTATION UPON WHICH THE DECISION WAS BASED MUST BE RETAINED AND BE READILY ACCESSIBLE SO IT CAN BE PRODUCED SHOULD THE DECISION BE CHALLENGED

⁸ Relevant Access to Information Procedure Rules to be quoted if there is an exempt appendix

⁹ The signatory must be duly authorised by the Director to make the decision in accordance with the Department's scheme. It is not acceptable for the signature to be 'pp' for an authorised signatory. For Key Decisions only, the date of the authorised signature signifies that, at the time, the Officer was content that the decision should be taken. However, should representations be received following public availability of reports the signatory will consider the effect which such representations should have upon the final decision.

¹⁰ Governance Services will enter these dates

Report of the Youth Strategy Implementation Manager

To: Chief Officer for Early Years and Integrated Youth Support Service

Date: 22nd October 2009

SUBJECT: Connexions Phase Two Tender Evaluation Outcome Recommendations

This Report is for;

Advice/consideration prior to taking a Key or Major decision or reporting to a Committee

Significant Operational Decision

Administrative Decision

Decision to be taken by:

Full Council	<input type="checkbox"/>	Corporate Governance and Audit Committee	<input type="checkbox"/>
Executive Board	<input type="checkbox"/>	Standards Committee	<input type="checkbox"/>
An Area Committee	<input type="checkbox"/>	Member Management Committee	<input type="checkbox"/>
A Regulatory Committee	<input type="checkbox"/>	A Relevant Chief Officer using delegated authority	<input checked="" type="checkbox"/>

Executive summary

This report provides the Chief Officer for Early Years and Integrated Youth Support Service with information to support a second decision to award the Connexions Intensive Support Services contract valued at £5,017,120 for a period of three years.

The report outlines the procurement process undertaken and the recommendations of the Joint Preventative Commissioning Panel (JPCP) on the 30th of July 2009; of Integrated Youth Support Service (IYSS) Leadership Team on the 4th of August 2009; and the subsequent actions and further meetings arising from these recommendations.

This report notes the first delegated decision for this contract signed on September 16th 2009, DDN number D 35924, the subsequent call in of that delegated decision on October 1st and the referral back to the decision maker for reconsideration on October 15th.

Appendix 8 outlines the information, advice and evidence presented to the decision maker in support of this second decision to award the contract for all five wedge Connexions Intensive Support Service to igen. The contracts will be for a period of 3 years commencing 1st January 2010 subject to continued funding within the Comprehensive Review April 2011 - 2014, as reflected in the contract, with an option to extend for a further two, twelve month periods.

1.0 Purpose of this report

1.1 The purpose of this report is to:

- remind the Chief Officer for Early Years and Integrated Youth Support Service of the outcome of the procurement process for the Connexions Wedge Based Intensive Support contracts.
- present the Chief Officer for Early Years and Integrated Youth Support Service with the further information, advice and evidence sought in response to the recommendations of Scrutiny Board Call In of the delegated decision to award each of Connexions Wedge Based Intensive Support contracts to igen.
- seek a second delegated decision to award that contract to igen valued at £5,017,120 for a period of three years.

2.0 Background

- 2.1 Tender specifications for the Connexions Intensive Support Services were developed as a result of Children's Services decision to reconfigure these services on a wedge based locality basis.
- 2.2 These specifications, developed with partners, were advertised via the SCMS Alito system by the Corporate Procurement Unit. Potential bidders were invited to tender using Alito. The tender process itself was a restricted tender process requiring all potential bidders to submit a PQQ (Pre-Qualifying Questionnaire). The PQQ's were evaluated and those reaching the required standard were invited to submit full bids for evaluation.
- 2.3 The full evaluation panel met over a four and a half day period which also involved interviewing all the bidders submitting at full evaluation stage. The unanimous recommendation of that panel was that the five wedge contracts be awarded to igen. The contract value is £5, 017,120 for the three year period.
- 2.4 The recommendations of the panel proceeded to JPCP and the IYSS Leadership Team for endorsement in preparation for signing as a delegated decision by the Chief Officer for Early Years and Integrated Youth Support Service.
- 2.5 The Chief Officer for Early Years and Integrated Youth Support Service signed the delegated decision on September 16th 2009, DDN D35924 2009/2010. The decision was called in on October 1st 2009 and considered by Scrutiny on October 12th 2009. Scrutiny Board referred the decision back to the decision maker for reconsideration highlighting five areas for consideration.

3.0 Main issues arising from JPCP and IYSS Leadership

- 3.1 The unanimous full evaluation panel recommendation was referred to the JPCP for ratification. At that meeting on July 30th, JPCP recommended clarification on a number of issues including:
- igen registration status
 - method of sub contracting that would be used by igen
- 3.2 IYSS Leadership met on August 4th and supported the recommendations of JPCP, and agreed that igen be invited to meet with IYSS representatives on August 19th to clarify the issues raised by the JPCP. Questions were provided to igen in advance and the meeting was attended by the Head of IYSS, the Youth Strategy

Implementation Manager and the Finance Officer for Early Years and Integrated Youth Support Service.

- 3.3 It was the view of that senior group that igen had offered sufficient safeguards and put forward a robust partnership focused argument in respect of the points for clarification raised by the JPCP and IYSS. A report detailing igen responses was presented to IYSS and JPCP members. JPCP were satisfied with the responses and endorsed the recommendation to award the contract to igen. The IYSS Leadership Team considered the outcome of the meeting and endorsed the outcome to award the contract to igen.

4.0 Main issues arising from the Call In of DDN35924

- 4.1 The Chief Officer for Early Years and Integrated Youth Support Service signed the delegated decision on September 16th 2009. The decision was called in on October 1st 2009 and considered by Scrutiny Board on October 12th 2009. Scrutiny Board referred the decision back to the decision maker for reconsideration highlighting five areas for consideration. The five areas for reconsideration are detailed in appendix 8.
- 4.2 Further careful thought has been given to each of the five points for reconsideration raised by Scrutiny Board. Further information, advice and evidence to support the decision making process has been provided by Resources Directorate, Legal and Democratic Services, Corporate Procurement, the Director of Children's Services Unit and Executive and Lead Members for Children's Services. The information and evidence collated against each of the five areas for reconsideration is presented in appendix 8

5.0 Recommendation

- 5.1 The Chief Officer for Early Years and Integrated Youth Support Service is requested to:
- endorse again the way forward outlined above, relating to the decisions reached by the JPCP, IYSS and Director of Children's Services in relation to the award of the contracts for wedge based Connexions Intensive Support Services.
 - consider the additional information and evidence presented in appendix 8 in response to the recommendations of Scrutiny Board on the Call In of the first decision and in support of the second decision.
 - award a contract to the value of £5, 017,120 for all five wedge based Connexions Intensive Support Services to igen. The contracts will be for a period of 3 years commencing 1st January 2010 subject to continued funding within the Comprehensive Review April 2011 - 2014, as reflected in the contract, with an option to extend for a further two, twelve month periods.
- 5.2 It is recommended that the JPCP panel report and addendum, the contract award report and appendices 1 to 8 are confidential, under access to information procedure rule 10.4(3), as they contain the detailed prices submitted by the contractor for the goods/services to be supplied as well as commercially sensitive information in respect of the bidders. It is considered, therefore, that the public interest in maintaining the content of reports and appendices as exempt outweighs the public interest in disclosing the information contained in the reports and supporting documentation, as disclosure would prejudice the commercial interests of the contractor and the prices submitted relates to the financial/business affairs of a particular company.

Background Papers

Youth Strategy – Aiming High for Young People

Document is Restricted

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank